



# sabys estate

## PLAN APPROVAL APPLICATION / CHECKLIST

In accordance with the development covenants designed to protect your investment, there is a requirement to have your house plans approved **prior to building commencing** on your site. This is a straightforward process and if everything is in order approvals are typically issued within 5 working days of receiving the necessary material.

Please fill out the form below and forward this as a **PDF document**, along with all relevant attachments to: **plans@dmr.co.nz**

**1. Owners Details (please fill out)**

Name of Applicant: \_\_\_\_\_

Lot Owner (if different to above): \_\_\_\_\_

Lot Number: \_\_\_\_\_

Street Address of Lot (if known): \_\_\_\_\_

Phone number of Applicant: \_\_\_\_\_

Email address of Applicant: \_\_\_\_\_

**2. Builder / Architect Details (please fill out)**

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**3. House Details (please fill out)**

Lot area in m<sup>2</sup>: \_\_\_\_\_

How many levels is the dwelling: \_\_\_\_\_

Total Floor area of dwelling (including garage, carport) in m<sup>2</sup>: \_\_\_\_\_

Height of dwelling (m): \_\_\_\_\_

Roof pitch of the dwelling (degrees): \_\_\_\_\_

**4. Attachments to be included:**

Site Plan

Floor Plan

All Elevations

Front of Lot Landscaping & Fencing  
*(Materials & Colours to be included)*

**5. Exterior Materials & Colour Scheme**

*(This can be included on Elevations otherwise please list below).*

Exterior cladding: Materials: \_\_\_\_\_

Colours: \_\_\_\_\_

Roof cladding: Material: \_\_\_\_\_

Colour: \_\_\_\_\_

Window Joinery colour: \_\_\_\_\_

Door colour: \_\_\_\_\_

Garage Door colour: \_\_\_\_\_

Driveway: Material: \_\_\_\_\_

Colour: \_\_\_\_\_

### Processing

If everything is in order your plan approval will be processed and returned via email. The approval will consist of the information provided, which will be signed on behalf of the developer by our agent.

### Approval

Date Approved: \_\_\_\_\_

Approved by: \_\_\_\_\_

Signature: \_\_\_\_\_

**IMPORTANT DOCUMENT – Please retain a copy of this approval as evidence of approval on any future re-sale**